

ORIGINAL



Office of Research, Innovation and Commercialization (ORIC)
University of Home Economics, Lahore



UHE/ORIC/0223-02

Dated: 03.02.2023

CIRCULAR

It is to intimate that the RESEARCH AWARD POLICY has been approved by the competent authority. All the faculty members (except TAs & Visiting faculty) of the University of Home Economics are requested to submit the record of their research article published in current fiscal year i.e. 1st July 2022 to 30th June 2023 on enclosed form before 20th of February 2023.

The Policy and Form A - Remuneration Form for Research Publication is available at UHE website.

[Handwritten Signature]
DIRECTOR ORIC

**Director
ORIC
University of Home Economics, Lahore**

All The Departmental Heads:

1. College of Home Economics & Social Sciences *Aman*
2. Department of Computer Science & Information Technology *Tarique*
3. Department of English *Waqar*
4. Department of Family & Consumer Sciences *Aman*
5. Department of Fine Arts *Salim*
6. Department of Food Science & Technology *[Signature]*
7. Department of History & Pak Studies *03-02-23*
8. Department of Hospitality & Tourism Management
9. Department of Human Development *[Signature]*
10. Department of Interior Design *[Signature]*
11. Department of Islamic Studies *03-02-23*
12. Department of Media & Communication Studies *03/02/23*
13. Department of Nutrition & Health Promotion *Review 3/2/23*
14. Department of Psychology *[Signature]*
15. Department of Sociology & Gender Studies *Shajog Javed 03-02-2023*
16. Department of Textile & Fashion Design *[Signature]*
17. Department of Visual Communication & Design *[Signature]*
18. Department of Science *Tarique 03-02-23*

CC:

1. Registrar UHE *[Signature]*
2. Director Academics *[Signature]*
3. Director QEC *[Signature]*
4. Additional Treasurer *[Signature]*
5. Resident Auditor *[Signature]*
6. Secretary to WVC *[Signature]*

Enclosure: Research Award Policy.

RESEARCH AWARD POLICY 2022-23

OBJECTIVE

University of Home Economics, Lahore UHE steadily pays attention to the development of research culture to encourage innovative work, ground-breaking discoveries, knowledge up-gradation, successful surveys, and proposed solutions to the market/industrial/societal research problems. The Worthy Vice-Chancellor UHE always places a strong emphasis on the publication of the aforementioned research activities in high-impact factor journals as an effort to improve research culture. It is a common understanding that once the research findings have been published in scholarly journals with a high impact factor that's how the internal research activities of UHE would be acknowledged and announced to the outside world. To motivate and actuate the research environment, the UHE faculty members will receive a remuneration upon publication of research articles in impact factor journals and the HEC Journal Ranking System (HJRS) in their particular fields.

CRITERIA FOR REMUNERATION AWARD

- a. The research publication award shall be fixed according to the formula given in table (Annex-A)
- b. Awards are to be given to full-time regular and contractual faculty members of the UHE, receiving salary in BP/TTS Scale. The contractual faculty members must have served the University for at least one year as faculty. However, visiting faculty is not eligible for the above award.
- c. In the case of faculty members from faculty of science, only the research papers published in impact factor journals/W Category will be considered for award.
- d. This policy is also applicable to the other HEC-approved international as well as Pakistani journals to the faculties from the following subjects:
 - i. Social Sciences (Not Less than X-Category) and,
 - ii. Arts, Humanities (Not Less than Y-Category)
- e. The maximum amount to be awarded to an individual faculty member in one financial year (1st July to 30th June) shall not exceed Rs. 100,000/-.
- f. The maximum amount to be awarded to individual UHE student in one financial year (1st July to 30th June) shall not exceed Rs. 20,000 (with faculty publication only)
- g. Applications on prescribed forms downloaded from the university website shall be submitted along with recommended requisites to the concerned office as soon as the paper got DOI /published.
- h. Research incentives will be subject to the availability of funds at UHE.
- i. This policy should be upgraded/ revised after one year or whenever it deems necessary by the competent authority.

ANNEXURE A

Type of Paper	Category	Maximum amount of Award (Rs.)
For UHE Faculty Members		
Principal/1 st Author	JCR Impact Factor Journal/W HEC Approved Journal (HJRS)	25,000
Corresponding Author		20,000
*Co-Author(s)		10,000
Principal/1 st Author	X/Y HEC Approved Journal	15,000
Corresponding Author		10,000
*Co-Author(s)		7,000
For UHE Students (with Faculty publication only)		
Principal, 1 st /Corresponding/ Co-Author	JCR Impact Factor Journal/W Category HEC Approved Journal	5,000
Principal, 1 st /Corresponding/ Co-Author	X/Y HEC Approved Journal	3,000
*One paper must be applied for once for the remuneration award as early as published online.		

Note: Publications in Dubious Journals are not to be considered.

Form A - Remuneration Form for Research Publication

Applicant Name:	
Designation:	Date of Joining - UHE:
Faculty: <input type="checkbox"/> FAD <input type="checkbox"/> FH&L <input type="checkbox"/> FMNGT SCI <input type="checkbox"/> FSCI & TECH <input type="checkbox"/> FSOC&BEH SCI <input type="checkbox"/> CHE&SC	
Department:	
Official Email:	
Contact No:	

Title of Research Paper	
List of Authors with Affiliations	
Journal Name	
Category of Journal	<input type="checkbox"/> Impact Factor → As per WoS-JCR List <input type="checkbox"/> W Category <input type="checkbox"/> X Category <input type="checkbox"/> Y Category → As per HJRS
Impact Factor (WoS-JCR)	
ISSN	
Volume/Issue No	
Year of Publication	
URL/DOI of Published Paper	
URL of Journal Main Page	
Claimed Amount	

Remarks:

Sign & Stamp of Applicant with date: _____

Recommended by Concerned Chairperson / In charge / DEAN

Verified/Recommended by Research Director / QEC / ORIC

Sign & Stamp: _____

Sign & Stamp: _____

Approved by Worthy Vice-Chancellor

Sign & Stamp: _____

Documents Required

Please hand over the following documents in printed/hard form to:

1. "Form A - Remuneration Form for Research Publication" duly signed by the Applicant and Chairperson /In charge / Dean of the concerned office/department.
2. Printed/hard copy of published paper indicating volume/issue no./DOI and/or year.
3. The main page of the journal indicates impact factor and ISSN.

Please send an email to oric@uhe.edu.pk

with the subject "Remuneration for Research Article Publication" and attach the following documents to the email:

1. "Form A - Remuneration Form for Research Publication" in soft form.
2. Note: Signatures are not essential - Please do not scan them as information needs to be copied from the form.
3. Soft copy of published paper indicating volume/issue no./DOI and/or year.
4. The main page of the journal indicates impact factor and ISSN.

*After receiving the documents, the concerned department will scrutinize the documents. Thereafter, the applicant will be informed through email regarding the award status of the published paper.